



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

May 22, 2023 - 6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Prior Meeting's Minutes

A. Approval of Palos Township Board Meeting Minutes of April 23, 2023

5. Recognitions / Proclamations / Presentations / Communications

6. Reports of Officials

A. Supervisor/Treasurer

1. Discussion of Cost-of-Living Increases for Employees

B. Clerk

1. **TOCC Annual Meeting** June 22, 2023 5PM-8:30PM Doubletree Hotel, Oakbrook

C. Highway Commissioner

7. Attorney's Report

a. **Consideration of Resolution No. 2023-R-03 A Resolution Authorizing the Formation of a Decennial Committee on Local Government Efficiency**

b. **Consideration of Resolution No. 2023-01-R A Resolution Authorizing the Formation of a Decennial Committee on Local Government Efficiency**

c. Discussion of an Adoption of a Remote Meeting Policy

8. Reports of Standing Committees

A. Finance and Administration - Trustee Woods

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- 1. Budget Hearing for Consideration of Ordinance No. 2023-O-02**
- 2. Consideration of Ordinance No. 2023-O-02, Adopting the Annual Budget and Appropriation for the Township and General Assistance Fund**
- 3. Audit and Approval of Town Fund Bills and Warrants Dated June 1, 2023**
- 4. Audit and Approval of General Assistance Fund Bills Dated June 1, 2023**
- 5. Budget Hearing for Consideration of Ordinance No. 2023-01-O**
- 6. Consideration of Ordinance No. 2023-01-O, Adopting the Annual Budget and Appropriation for the Road and Bridge District**
- 7. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated June 1, 2023**
- B. Policy and Personnel - Supervisor Schumann**
- C. Technology, Automation and Information - Trustee Riley**
- D. Buildings and Grounds - Trustee Jeanes**
- E. Public Services and Health - Trustee Abuzir**
- 9. Unfinished Business**
- 10. New Business**
- 11. Citizens wishing to address the Board**
- 12. Executive Session (If determined necessary)**
- 13. Adjournment**

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org



SPRING CONFERENCE

SCHEDULE

JUNE 22, 2023

DoubleTree by Hilton Hotel • 1909 Spring Road, Oak Brook, Illinois

5:00 - 5:50PM

Concurrent Breakout Sessions

I. Intergovernmental Agreements

Attendees will hear how Road Districts and Townships are using intergovernmental agreements to increase service to residents and assist other local units of government provide services.

II. Township Mental Health Service Delivery

Attendees will hear how townships can provide mental health services. The use of Mental Health Committees, 708 Mental Health Boards as well as direct programming will be discussed.

III. Effectively Communicating with Residents

Attendees will hear from township communication professionals on ways to get their message out to residents.

6:00 - 6:50PM

Concurrent Breakout Sessions

IV. Senior & Youth Programs for Townships

Attendees will hear from Senior & Youth Service Professionals on programs that may be replicated in their townships to serve these two large population groups.

V. Decennial Commissions on Efficiencies

Attendees will learn the requirements of how to establish and carry out the new state mandated Commission. Tips on how to meet the state requirement effectively and productively will be shared.

VI. Economical Resident Services

Attendees will hear from a panel of Townships on a variety of convenient, low cost but impactful services they can offer their residents.

6:50 - 7:15PM

Reception

7:15 - 8:30PM

Dinner / Program

- TOCC Business Meeting
- Keynote Address – Illinois Senate President Don Harmon (Invited)

Registration Fee: \$35 for members • \$65 for non-members
Register by June 7 at www.tocc-il.com

RESOLUTION NO. 2023 – R – 03

**A RESOLUTION AUTHORIZING THE FORMATION OF
A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

WHEREAS, the Palos Township (“Township”) is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Township derives its rights, power and authority from the various sections of the Township Code (the “Code”); and

WHEREAS, the Township is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to the Decennial Committees on Local Government Efficiency Act (the “Act”), 50 ILCS 70/1 *et seq.*, before June 10, 2023; and

WHEREAS, pursuant to the Act, the Efficiency Committee shall:

1. Study the Township’s efficiency. In doing so, the Township’s Committee will review governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, interrelationships with other governmental units and the State of Illinois, and any other documents the Committee finds necessary.
2. Collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency.
3. Provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Trustees of the Township, at least two residents from the Township appointed by the Supervisor of the Board of Trustees and approved by the Board of Trustees, and the chief executive officer or other officer of the Township, if any; and

WHEREAS, The Supervisor desires to appoint Jane Nolan and April Schrader as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Trustees; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the Cook County Board no later than eighteen months after the day of the Efficiency Committee’s formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the Cook County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD MEMBERS OF PALOS TOWNSHIP AS FOLLOWS:

SECTION 1: The Board Members of Palos Township hereby find as facts the recitals hereinabove set forth and incorporate said recitals in this Section One as if they were fully set forth herein.

SECTION 2: That the Palos Township Board of Trustees hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- Colleen Grant Schumann, Supervisor
- Brent Woods
- Tasneem Abuzir
- Pamela Jeanes
- Richard C. Riley
- Robert E. Maloney
- Gene Adams, Highway Commissioner
- Jane Nolan, Palos Township Resident
- April Schrader, Palos Township Resident

SECTION 3: That Colleen Schumann, Township Supervisor, shall serve as the chairperson of the Efficiency Committee; and

SECTION 4: That the Palos Township Clerk, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

SECTION 5: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

SECTION 6: That the Board Members shall provide a written report to the Cook County Board no later than November 22, 2024, which is eighteen months after the day of the Efficiency Committee's formation.

SECTION 7: Any policy, resolution, or ordinance of the Palos Township that conflicts with the provisions of this resolution shall be and is hereby repealed to the extent of the

SECTION 7: This resolution shall take effect upon its passage and approval in the manner provided by law.

PASSED AND APPROVED BY THE SUPERVISOR AND BOARD OF PALOS TOWSHIP,
COOK COUNTY ILLINOIS on this 22nd day of May, 2023.

APPROVED:

Supervisor, Palos Township

(SEAL)

ATTEST:

Clerk, Palos Township

RESOLUTION NO. 2023-01-R

A RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

WHEREAS, the Palos Township Road District (“Road District”) is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Road District derives its rights, power and authority from the various sections of the Illinois Highway Code (the “Code”); and

WHEREAS, the Road District is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to the Decennial Committees on Local Government Efficiency Act (the “Act”), 50 ILCS 70/1 *et seq.*, before June 10, 2023; and

WHEREAS, pursuant to the Act, the Efficiency Committee shall:

1. Study the Road District’s efficiency. In doing so, the Road District will review governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, interrelationships with other governmental units and the State of Illinois, and any other documents the Committee finds necessary.
2. Collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency.
3. Provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Trustees of Palos Township, at least two residents from the Road District appointed by the Supervisor of Palos Township and approved by the Board of Trustees of Palos Township, and the chief executive officer or other officer of the Road District, if any; and

WHEREAS, The Palos Township Supervisor desires to appoint Jane Nolan and April Schrader as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Trustees; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the Cook County Board no later than eighteen months after the day of the Efficiency Committee’s formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the Cook County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD MEMBERS OF PALOS TOWNSHIP ROAD DISTRICT AS FOLLOWS:

SECTION 1: The Board Members of Palos Township Road District hereby find as facts the recitals hereinabove set forth and incorporate said recitals in this Section One as if they were fully set forth herein.

SECTION 2: That the Palos Township Road District hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- Colleen Grant Schumann
- Brent Woods
- Tasneem Abuzir
- Pamela Jeanes
- Richard C. Riley
- Robert E. Maloney
- Gene Adams, Highway Commissioner
- Jane Nolan, Palos Township Road District Resident
- April Schrader, Palos Township Road District Resident

SECTION 3: That Colleen Schumann, Palos Township Supervisor, shall serve as the chairperson of the Efficiency Committee; and

SECTION 4: That the Palos Township Road District Clerk, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

SECTION 5: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

SECTION 6: That the Board Members shall provide a written report to the Cook County Board no later than November 22, 2024, which is eighteen months after the day of the Efficiency Committee's formation.

SECTION 7: Any policy, resolution, or ordinance of the Palos Township Road District that conflicts with the provisions of this resolution shall be and is hereby repealed to the extent of the

SECTION 8: This resolution shall take effect upon its passage and approval in the manner provided by law.

PASSED AND APPROVED BY THE SUPERVISOR AND BOARD OF PALOS TOWSHIP,
COOK COUNTY ILLINOIS on this 22nd day of May, 2023.

APPROVED:

Supervisor, Palos Township Road District

(SEAL)

ATTEST:

Clerk, Palos Township Road District

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

**PALOS TOWNSHIP
ORDINANCE 2023-O-02**

**APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023 AND ENDING MARCH 31, 2024**

WHEREAS, the Illinois Municipal Budget Law 50 ILCS 330/3 requires that the township fiscal year be established annually in the budget and appropriation ordinance; and

WHEREAS, the Palos Township Board of Trustees hereby determines and fixes the fiscal year of the Town of Palos (commonly known as "Palos Township") to begin April 1, 2023 and end on March 31, 2024; and

WHEREAS, the Palos Township Board of Trustees intends by this ordinance to appropriate funds for all town purposes for PALOS TOWNSHIP, Cook County, Illinois, for the fiscal beginning April 1, 2023 and ending on March 31, 2024.

NOW, THEREFORE, BE IT ORDINANED by the Township Board of the Township of Palos, Cook County Illinois as follows:

SECTION 1: The recitals contained in the preambles set forth are hereby incorporated into and made a part hereof as if fully set forth herein.

SECTION 2: That the following budget and appropriations, containing and estimate of revenues and expenditures, is hereby adopted for the following funds: Town Fund, General Assistance Fund and Capital Projects Fund, for the fiscal year aforementioned and shall be in full force and effect for the fiscal year April 1, 2023 to March 31, 2024.

1. TOWN FUND

Beginning Balance April 1, 2022 **1,236,910**

Estimated Revenues

10-10-00-100	Property Tax	1,200,000
10-10-00-101	Replacement Tax	65,000
10-10-00-102	Health Service Fees	4,000
10-10-00-105	Interest / Investments	300
10-10-00-106	Donations	10,000
10-10-00-110	Prescription Discount Cards	200
10-10-00-115	Other Sources	200

Total Estimated Revenues **1,279,700**

Total Estimated Funds **2,516,610**

Budget and Appropriation

Appropriation

Administration	451,412
Buildings and Grounds	88,308
Assessor	84,956
Health Services	453,761
Public Services	71,940

Total Expenditures/Appropriations **1,150,377**

Total Cash on Hand March 31,2023 **1,366,233**

Administration Department (Personnel Services)

Appropriation

10-10-10

101	Supervisor	29,400
102	Supervisor Pro-Tem	3,600
103	Clerk	18,000
105	Assessor	16,200
106	Highway Commissioner	26,760
107	Trustees	26,400
109	Administrative Assistant	60,919
110	Office Assistant	22,025
112	Assistant to the Clerk	12,430

202	FICA Expense	17,615	
204	IMRF Expense	25,396	
205	Employee Health Insurance	45,514	
209	Professional Development	3,300	
210	Transportation and Travel	2,200	
211	Conferences and Meetings	1,100	
TOTAL PERSONNEL SERVICES			310,860

Administration Department (Operating Expenses)

Appropriation

10-10-20

101	Publishing and Advertising	5,500	
102	Postage and Delivery	880	
103	Publications and Subscriptions	7,700	
104	Telephone Services	6,050	
105	Contingencies	8,800	
106	Special Events	3,300	
107	Banking Services	138	
108	Insurance (Worker's Compensation)	550	
109	Insurance (P&L)	19,250	
112	Handicapped Placards	275	
TOTAL OPERATING EXPENSES			52,443

Administration Department (Contractual Services)

Appropriation

10-10-30

101	Printing	550	
102	Technology and Automation Services	11,000	
103	Software / Programming Costs	11,000	
104	Memberships and Dues	6,380	
105	Legal Services	12,100	
106	Bookkeeping Services	10,230	
107	Audit Fees	13,750	
108	Payroll Processing	935	
109	Document Disposal	715	
111	Maintenance Equipment	2,200	
120	Other Contractual Services	-0-	
TOTAL CONTRACTUAL SERVICES			68,860

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Administration Department (Commodities)

10-10-40

100	Office Supplies	7,700	
102	Technology Equipment	14,850	
104	Office Equipment	550	
108	Other Supplies and Materials	3,300	
TOTAL COMMODITIES			26,400

TOTAL ADMINISTRATION DEPARTMENT **1,174,486**

Buildings and Grounds (Operating Expenses)

Appropriation

10-20-20

100	Alarm System	2,200	
102	Solid Waste Disposal	1,100	
104	Utilities	7,700	
TOTAL OPERATING EXPENSES			11,000

Buildings and Grounds (Contractual Expenses)

Appropriation

10-20-30

101	Building Maintenance	55,000	
102	Landscaping / Grounds Maintenance	4,950	
103	Custodial / Cleaning Services	16,258	
120	Other Contractual Services	-0-	
TOTAL CONTRACTUAL EXPENSES			76,208

Buildings and Grounds (Commodities)

Appropriation

10-20-40

101	Building Maintenance Supplies	1,100	
TOTAL COMMODITIES			1,100

TOTAL BUILDINGS AND GROUNDS **88,308**

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Assessor (Personnel Services)		Appropriation	
10-30-10			
100	Deputy Assessor	62,871	
201	FICA Expense	4,810	
204	IMRF Expense	13,866	
205	Employee Health Insurance	-0-	
210	Transportation and Travel	330	
211	Conferences and Meetings	330	
TOTAL PERSONNEL SERVICES			82,206
Assessor (Operating Expenses)		Appropriation	
10-30-20			
103	Publications and Subscriptions	550	
TOTAL OPERATING EXPENSES			550
Assessor (Contractual Expenses)		Appropriation	
10-30-30			
101	Printing	110	
102	Technology and Automations Services	1,100	
103	Software / Programming Services	-0-	
104	Memberships and Dues	660	
120	Other Contractual Services	-0-	
TOTAL CONTRACTUAL EXPENSES			1,870
Assessor (Commodities)		Appropriation	
10-30-40			
100	Office Supplies	110	
102	Technology Equipment	-0-	
104	Office Equipment	220	
108	Other Supplies and Materials	-0-	
TOTAL COMMODITIES			330
TOTAL ASSESSOR			84,956

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Health Services (Personnel Services)**Appropriation****10-40-10**

101	Director of Health Services	77,238
102	Nurses	91,740
103	Physicians	160,600
106	Podiatrist	40,700
107	Health Service Assistant	9,727
202	FICA Expense	28,326
204	IMRF Expense	15,620
205	Employee Health Insurance	17,820
211	Conferences and Meetings	220

TOTAL PERSONNEL SERVICES**441,991****Health Services (Operating Expenses)****Appropriation****10-40-20**

101	Publishing and Advertising	-0-
106	Special Events	1,650
117	Medical Supplies	6,050

TOTAL OPERATING EXPENSES**7,700****Health Services (Contractual Services)****Appropriation****10-40-30**

101	Printing	-0-
104	Memberships and Dues	-0-
109	Disposal of Medical Waste	880
120	Other Contractual Services	-0-

TOTAL CONTRACTUAL SERVICES**880****Health Services (Commodities)****Appropriation****10-40-40**

100	Office Supplies	220
102	Technology Equipment	1,650
104	Office Equipment	-0-
108	Other Supplies and Materials	1,320

TOTAL CONTRACTUAL SERVICES**3,190****TOTAL HEALTH SERVICES****453,761**

Public Services (Operating Expenses)**Appropriation****10-50-20**

101	Publishing and Advertising	1,650
102	Postage and Delivery	880
106	Special Events	11,000
113	Senior Advisory Board Expenses	550
114	Food Pantry Expenses	550
115	Holiday Meal Distribution	2,310
116	School Supply Program	440
117	Income Tax Service Expenses	7,700
120	Disability Awareness Committee	11,000

TOTAL OPERATING EXPENSES**36,080****Public Services (Contractual Services)****Appropriation****10-50-30**

301	Senior Service Contract Agreements	20,460
305	P.A.T.S.E. Transportation Agreement	15,400

TOTAL OPERATING EXPENSES**35,860****TOTAL PUBLIC SERVICES DEPARTMENT****71,940****(Remainder of this page intentionally left blank)**

2. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2022		287,097
Estimated Revenues		
01-10-70-100 Property Tax	130,600	
01-10-70-101 Replacement Tax	1,000	
Total Estimated Revenues		131,600
Total Estimated Funds		418,697
Appropriation		
	Appropriation	
General Assistance	105,734	
Total Expenditures/Appropriations		105,734
Total Cash on Hand March 31,2023		297,078
General Assistance (Personnel Services)	Appropriation	
20-10-10		
107 Director of General Assistance	50,369	
202 FICA Expense	3,195	
203 Unemployment Taxes	-0-	
204 IMRF Expenses	6,672	
TOTAL PERSONNEL SERVICES		60,894
General Assistance (Operating Expenses)	Appropriation	
20-10-20		
105 Contingencies	4,400	
TOTAL OPERATING EXPENSES		4,400
General Assistance (Contractual Services)	Appropriation	
20-10-30		
106 Bookkeeping Services	935	
TOTAL CONTRACTUAL SERVICES		935

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General Assistance (Commodities)		Appropriation	
20-10-40			
401	Office Supplies	-0-	
402	Technology Equipment	-0-	
TOTAL COMMODITIES			-0-
General Assistance (Home Relief)		Appropriation	
20-60-60			
607	Fuel	2,057	
608	Utilities	2,057	
609	Personal Incidentals	2,217	
610	Shelter	35,596	
611	Food	7,910	
TOTAL HOME RELIEF			49,837
TOTAL GENERAL ASSISTANCE			116,066

SECTION 3: The annual estimate of revenues for the fiscal year April 1, 2023 to March 31, 2024, which is attached hereto and made a part hereof, marked as Exhibit A and incorporated herein by reference, be and the same is hereby approved as the Annual Estimate of Revenues of the Township of Palos for the fiscal year April 1, 2023 to March 31, 2024.

SECTION 4: That the amount appropriated for township purposes for the fiscal year beginning April 1, 2023 by fund shall be as follows:

- | | |
|----------------------------|-------------|
| 1. GENERAL TOWN FUND | \$1,150,377 |
| 2. GENERAL ASSISTANCE FUND | \$ 116,066 |

SECTION 5: That all ordinances or parts of ordinances in conflict with the provisions hereof are hereby repealed insofar as they conflict herewith.

SECTION 6: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional by court decision or otherwise, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 7: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in section 2, constituting the total appropriations in the amount of ONE MILLION TWO HUNDRED SIXY-SIX THOUSAND FOUR HUNDRED FORTY-THREE DOLLARS AND 00/100 DOLLARS (\$1,266,443) for the fiscal year April 1, 2023 to March 31, 2024.

SECTION 8: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the Cook County Clerk within thirty (30) days after adoption.

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ORDINANCE 2023-O-02, APPROVED AND ADOPTED this 22ND day of May, 2023, by the TOWNSHIP BOARD OF THE TOWNSHIP OF PALOS, Cook County, Illinois, PURUSANT TO A ROLL CALL VOTE AS FOLLOWS:

	YES	NO	ABSENT	ABSTAIN
Trustee Abuzir				
Trustee Jeanes				
Trustee Riley				
Trustee Woods				
Supervisor Schumann				
TOTAL				

Colleen Grant Schumann, Township Supervisor

ATTEST:

Jane Nolan, Township Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

TOWN OF PALOS

CLERK'S CERTIFICATE

I, Jane Nolan, DO HEREBY CERTIFY that I am the duly elected and qualified Town Clerk of the Township of Palos, Cook County, Illinois, and as such Town Clerk I am the keeper and custodian of the records of Palos Township.

I DO FURTHER CERTIFY that the attached and foregoing is a true and correct copy of Ordinance 2023-O-02, entitled

**BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023 AND ENDING MARCH 31, 2024**

and was duly adopted at a regular meeting of the Palos Township Board of Trustees held on May 22, 2023 pursuant to due and proper notice.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Palos Township on this 22nd day of MAY, 2023.

JANE NOLAN, TOWNSHIP CLERK

(SEAL)

EXHIBIT A
CERTIFICATE OF ESTIMATED REVENUES

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP
CERTIFICATE OF ESTIMATED REVENUES

The undersigned, the duly elected Supervisor and Chief Fiscal Officers of PALOS TOWNSHIP, does hereby certify that the estimated revenues, by source and fund, anticipated to be received by the said Township during the fiscal year beginning on April 1, 2023 and ending on March 31, 2024 are as follows:

<u>SOURCE</u>	<u>ESTIMATED AMOUNT</u>
<u>TOWN FUND</u>	
Balance from Previous Year	\$ 1,236,910
Net Property Tax Receipts	\$ 1,200,000
Personal Property Replacement Tax	\$ 65,000
Health Service Clinic Fees	\$ 4,000
Interest Received / Investments	\$ 300
Donations	\$ 10,000
Coast to Coast Prescription Discount Cards	\$ 200
Other Sources	\$ 200
TOTAL ESTIMATED TOWN REVENUES	\$ 2,516,610
<u>GENERAL ASSISTANCE FUND</u>	
Balance from Previous Year	\$ 287,097
Net Property Tax Receipts	\$ 130,600
Other Sources	\$ 1,000
TOTAL ESTIMATED GENERAL ASSISTANCE FUND REVENUES	\$ 418,697

This certificate of Estimated Revenues is to be filed with the Cook County Clerk forthwith, pursuant to 35 ILCS 200/18-60.

Dated: _____

Colleen Grant Schumann
Supervisor/Chief Financial Officer



Township of Palos

BILL AUDIT (June 2023)

May 5 - June 30, 2023

DATE	TRANSACTION TYPE	NUM	NAME	SPLIT	AMOUNT
1411101 OLD NATIONAL					
05/05/2023	Check	29889	City of Palos Hills	10-20-20-104 102020:UTILITIES	(70.58)
05/09/2023	Check	29890	Vincente Arteaga	10-20-30-101 102030:BUILDING MAINTENANCE	(550.00)
05/15/2023	Check	29891	Void	10-50-20-113 105020:SENIOR ADVISORY BOARD EXPENSES	0.00
05/15/2023	Check	29892	Orland Park Deli, Inc	10-50-20-113 105020:SENIOR ADVISORY BOARD EXPENSES	(179.80)
05/15/2023	Check	29893	Vincente Arteaga	10-20-30-101 102030:BUILDING MAINTENANCE	(550.00)
06/01/2023	Check	29894	Peerless Network	10-10-20-104 101020:TELEPHONE	(381.25)
06/01/2023	Check	29895	Com Ed	10-20-20-104 102020:UTILITIES	(417.20)
06/01/2023	Check	29896	Valic	10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
06/01/2023	Check	29897	The Big Blue Box	10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
06/01/2023	Check	29898	Lika Construction Chicago	10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
06/01/2023	Check	29899	Richard Demma & Associates	10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
06/01/2023	Check	29900	Ncpers	10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
06/01/2023	Check	29901	Richard Brandt	10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
06/01/2023	Check	29902	Tri-State Disposal Inc.	10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
06/01/2023	Check	29903	Central Management Services - LGHP	-Split-	(4,322.00)
06/01/2023	Check	29904	Elms Snow Removal	10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(250.00)
06/01/2023	Check	29905	Santiago Delgado	10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(645.00)
06/01/2023	Check	29906	Chicagoland Cloud LLC	10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(1,652.96)
06/01/2023	Check	29907	Hinckley Springs	10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(69.44)
06/01/2023	Check	29908	Park Printing Inc	10-10-30-101 101030:PRINTING SERVICES	(180.00)
06/01/2023	Check	29909	ODP Business Solutions	10-10-40-100 101040:OFFICE SUPPLIES	(227.39)
06/01/2023	Check	29910	Illinois Counties Risk Management Trust	10-10-20-108 101020:INSURANCE (WORKERS COMP)	(267.50)
06/01/2023	Check	29911	Amazon Capital Services	10-10-40-100 101040:OFFICE SUPPLIES	(194.25)
06/01/2023	Check	29912	McKesson Medical Surgical	10-40-20-117 104020:MEDICAL SUPPLIES	(223.76)
06/01/2023	Check	29913	Duke's Ace Hardware	10-20-40-101 102040:BUILDING MAINTENANCE SUPPLIES	(23.99)
06/01/2023	Check	29914	Stericycle, Inc.	10-10-30-109 101030:DOCUMENT DISPOSAL	(125.85)
06/01/2023	Check	29915	Colleen Grant Schumann	10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(915.00)
06/01/2023	Check	29916	Cara Feltz	10-50-20-113 105020:SENIOR ADVISORY BOARD EXPENSES	(159.74)
06/01/2023	Check	29917	Southwest Messenger Press	10-10-20-101 101020:PUBLISHING/ADVERTISING	(300.00)
06/01/2023	Check	29918	Tressler LLP	10-10-30-105 101030:LEGAL SERVICES	(866.71)
06/01/2023	Check	29919	The Center	10-50-20-105 105020:CONTINGENCIES	(958.00)
06/01/2023	Check	29920	Nicor Gas	10-20-20-104 102020:UTILITIES	(136.37)
06/01/2023	Check	29921	Comcast	10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(453.79)
Total for 1411101 OLD NATIONAL					\$ (16,554.07)



Township of Palos

BILL AUDIT (June 2023)

May 5 - June 30, 2023

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk

PALOS TOWNSHIP
ORDINANCE 2023-01-O
BUDGET & APPROPRIATION ORDINANCE FOR THE PALOS TOWNSHIP ROAD AND
BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR
COMMENCING APRIL 1, 2023 AND ENDING MARCH 31, 2024

WHEREAS, the Illinois Municipal Budget Law 50 ILCS 330/3 requires that the road and bridge district fiscal year be established annually in the budget and appropriation ordinance; and

WHEREAS, the Palos Township Board of Trustees hereby determines and fixes the fiscal year of the Palos Township Road and Bridge District (commonly known as "Highway District") to begin April 1, 2023 and end on March 31, 2024; and

WHEREAS, following the required publication of a public notice, a public hearing on the proposed annual appropriations document was held by the Township Board on May 22, 2023.

NOW, THEREFORE, BE IT ORDINANED by the Township Board of the Township of Palos, Cook County Illinois as follows:

SECTION 1: The recitals contained in the preambles set forth are hereby incorporated into and made a part hereof as if fully set forth herein.

SECTION 2: The annual appropriations for the fiscal year April 1, 2023 to March 31, 2024, containing an estimate of revenues and expenditures, be and the same is hereby approved as for the Palos Township Road and Bridge District,

1. ROAD AND BRIDGE FUND

Beginning Balance April 1, 2023	569,053
Estimated Revenues	

04-10-70-100	General Property Taxes	177,600	
	Replacement Taxes	42,000	
	Miscellaneous Revenue	40,000	
	Inspection Fee	-	
	Contractor Bonds	30,000	
	Interest Receipts	200	
	Permanent Hard Road Taxes	501,000	
	Total Estimated Revenues		790,800

Total Estimated Funds	1,359,853
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Administration Expenses

Personnel

04-10-10		Appropriation
101	Administrative Assistant	66,171
121	FICA Expense	5,062
122	Unemployment Taxes	330
130	IMRF Expense	10,713
131	Employee Health Insurance	4,950
142	Transportation and Travel	3,850
	TOTAL PERSONNEL	91,076

Operating Expenses

04-10-20		Appropriation
208	Telephone Services	1,320
209	Contingencies	3,300
212	Contractor Bond Return	33,000
213	Insurance	9,350
	TOTAL OPERATING EXPENSES	46,970

Contractual Services**04-10-30**

306	Legal Services	44,000
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TOTAL CONTRACTUAL SERVICES	44,000
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Commodities**04-10-40**

407	Other Supplies and Materials	16,500
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TOTAL COMMODITIES	16,500
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TOTAL ADMINISTRATION	198,546
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Maintenance Expenses**Contractual Expenses****04-20-30****Appropriation**

302	Engineering Fees	11,000
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309	Service Contracts	401,500
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311	Hard Road Paving	330,000
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312	Road Maintenance	33,000
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315	Ditching and Culverts	60,500
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318	Street Lighting / Traffic Signals	4,510
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TOTAL CONTRACTUAL SERVICES	840,510
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Commodities**04-20-40**

402	Supplies for Street Maintenance	27,500
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405	Rental of Equipment	6,050
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TOTAL COMMODITIES	33,550
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TOTAL MAINTENANCE	874,060
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Total Administration	198,546
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Total Maintenance	874,060
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TOTAL ROAD AND BRIDGE FUND	1,072,606
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SECTION 3: The annual estimate of revenues for the fiscal year April 1, 2023 to March 31, 2024, which is attached hereto and made a part hereof, marked as Exhibit B and incorporated herein by reference, be and the same is hereby

approved as the Annual Estimate of Revenues of the Palos Township Road and Bridge District for the fiscal year April 1, 2023 to March 31, 2024.

SECTION 4: That the amount appropriated for highway district purposes for the fiscal year beginning April 1, 2023 by fund shall be as follows:

1. GENERAL ROAD FUND	\$198,546
2. SPECIAL HARD ROAD FUND	\$874,060

SECTION 5: That all ordinances or parts of ordinances in conflict with the provisions hereof are hereby repealed insofar as they conflict herewith.

SECTION 6: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional by court decision or otherwise, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 7: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in section 2, constituting the total appropriations in the amount of ONE MILLION SEVENTY-TWO THOUSAND SIX HUNDRED SIX AND 00/100 DOLLARS (\$1,072,606) for the fiscal year April 1, 2023 to March 31, 2024.

SECTION 8: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the Cook County Clerk within thirty (30) days after adoption.

ORDINANCE 2023-01-O, APPROVED AND ADOPTED this 22nd day of May, 2023, by the TOWNSHIP BOARD OF THE TOWNSHIP OF PALOS, Cook County, Illinois, PURUSANT TO A ROLL CALL VOTE AS FOLLOWS:

	YES	NO	ABSENT	ABSTAIN
Trustee Abuzir				
Trustee Jeanes				
Trustee Riley				
Trustee Woods				
Supervisor Schumann				
TOTAL				

Colleen Grant Schumann, Township Supervisor

ATTEST:

Jane Nolan, Township Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

TOWN OF PALOS CLERK'S CERTIFICATE

I, Jane Nolan, DO HEREBY CERTIFY that I am the duly elected and qualified Town Clerk of the Township of Palos, Cook County, Illinois, and as such Town Clerk I am the keeper and custodian of the records of Palos Township.

I DO FURTHER CERTIFY that the attached and foregoing is a true and correct copy of Ordinance 2023-01-O, entitled

BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023 AND ENDING MARCH 31, 2024

and was duly adopted at a regular meeting of the Palos Township Board of Trustees held on May 22, 2023, pursuant to due and proper notice.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Palos Township on this 22nd day of MAY, 2022.

JANE NOLAN, TOWNSHIP CLERK

EXHIBIT A
CERTIFICATE OF ESTIMATED REVENUES

**PALOS TOWNSHIP ROAD AND BRIDGE FUND
CERTIFICATE OF ESTIMATED REVENUES**

The undersigned, duly elected Supervisor and Chief Fiscal Officer of Palos Township and the Palos Township Road and Bridge District, does hereby certify that the estimated revenues, by source and fund, anticipated to be received by said Road and Bridge District during the Fiscal year beginning April 1, 2023 and ending March 31, 2024 are as follows:

ROAD AND BRIDGE FUND

Balance from Previous Year	422,113
MFT Fund Balance	146,940
General Road Fund Taxes	177,600
Replacement Taxes	42,000
Miscellaneous Revenue	40,000
Inspection Fees	0
Contractor Bonds	30,000
Interest Receipts	200
Permanent Hard Road Taxes	501,000
TOTAL	1,359,853

This certificate of estimated revenues is to be filed with the Cook County Clerk forthwith, pursuant to 35 ILCS 200/18-60

Dated: _____

Colleen Grant Schumann, Supervisor/Chief Fiscal Officer

PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on **May 22, 2023** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-					
2-	ComED 1413150063	light rental	\$ 201.30	402030318	14136
3-	ComEd 0891135078	light rental	\$ 346.43	402030318	14137
	Tri-State Disposal	hwy debris disposal	\$ 90.46	402040402	14138
	Tressler LLP	Legal	\$ 905.21	401030306	14139
4-	Ace Hardware	supplies	\$ 29.69	402040402	14140
	Lindahl Brothers	Cold Patch Asphalt	\$ 1,420.80	40-20-40-402	14141
	ICRM	WC Audit	\$ 535.00	401030409	14142
	Cook County Treasurer	signal maint	\$ 540.00	402030318	14143
	Ken-Rich Concrete Lifting	side walk share program	\$ 1,080.00	402030320	14144
	Schwab Inc	office supply stamp	\$ 50.19	401040401	14145
	Summer Seminar 2023	registration fee	\$ 75.00	401010143	14146
	Kopping Enterprises	per contract	\$ 20,295.00	402030309	14147
	Gene Adams	cell/truck miles	\$ 328.18	401020208	14148
	AT&T	fax	\$ 72.03	401020208	14149

23-
32-
33-
34-
35-

\$25,969.29

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **22nd day of May, 2023** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk

PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK

This is to certify that the following sums will be paid by the TREASURER of PalosTownship to the following vendor/person which amounts were allowed and audited by the Board of June 1, 2023 on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	IMRF	Employee & Employer Contribution	\$ 610.10	40-10-10-130	EFT
2-	US Treasury US 941	Payroll Taxes	\$ 1,342.62	40-10-10-121	EFT
3-	Illinois Dept of Revenue US 501	Monthly Payroll taxes	\$ 237.18	40-10-10-121	EFT
	NCPERS	Employee deduct vol life ins	\$ 16.00	40-10-20-213	14150
4-	April Schrader	wages for hours worked April	\$ 3,579.52	40-10-10-101	DEBIT
	Blue Cross Blue Shield Illinois	Medicare Supp preium 2023	\$ 248.00	40-10-10-101	14151
5-					
6-					
7-					
8-					
9-					
10-					
11-					
12-					
13-					
14-					
15-					
			\$6,033.42		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this 1st day June 2023 examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk